

Confirmation of employment letter for bank

Date

Name

To whom it may concern,

I am writing this letter to verify that Mr. John Douglas is working in our organization as an 'Assistant Sales Manager' for one year. He has a contract of two more years which, most likely, would extend, as he is a high performer.

He is not only a good performer but a very honest and responsible employee as well. He never fails to deliver any assigned task efficiently and effectively. We consider him as our great asset based on his hard work and the importance of his position.

His net salary for a year is \$100,000 and gross salary is \$51,000.

Feel free to contact me if you have any questions at [TEXT].

Regards,

James Mike,

HR Manager,
XYZ limited.